

Dorothy Hull Library
Windsor Charter Township
Library Board Minutes
November 17, 2016

Shirley Watson called the meeting to order at 7:00 PM

Present - Watson, Hannasch, Kyler, Wood, Robbins, Snyder and Librarian Sanders

Excused – 0

Absent – 0

Election of Officers

Kyler made a motion to elect Shirley Watson as President for the Dorothy Hull Library -- Windsor Charter Twp

Robbins seconded Passed 5-0

Wood made a motion to elect Dottie Snyder as Vice President for the Dorothy Hull Library --Windsor Charter Twp

Kyler seconded Passed 5-0

Wood made a motion to elect Evie Hannasch as Secretary for the Dorothy Hull Library -- Windsor Charter Twp

Watson seconded Passed 5-0

Public Comment

None

Minutes

October minutes read silently. Robbins moved and Hannasch seconded that the minutes be approved. Passed 5-0.

Financial Reports

Financial reports for October 2016 presented

Wood moved and Robbins seconded to approve reports pending audit.. Passed 6-0.

Librarian Sanders' report:

Sanders reported that we have color copies available now and wondered if we should change the fees. Snyder made the motion to add \$.25 for colored copies. Robbins seconded. Passed 6-0

Sanders reported that Michigan Township Participating Plan recommended installing a lit exit sign. She will look into pricing for that.

Sanders showed the board her proposed floor plan for the library. The board recommended having the Fire Chief look at it for safety recommendations.

No committee reports

Unfinished Business

Wood made the motion to continue revision of policies based on reviews. Watson seconded. Passed 6-0

New Business

Hannasch made a motion to add four additional days to be closed for 2017. They are: Memorial Day Saturday, May 27, Labor Day September 2, Martin Luther King Day January 16 and Presidents Day February 20.

Snyder seconded. Passed 6-0

Woods made a motion to adopt new hours proposed by Sanders effective Jan. 3, 2017. Robbins seconded. Passed 6-0

Monday, Wednesday 1-7

Tuesday, Thursday 10-5:30

Friday 1-5:30

Saturday 10-2

Robbins made a motion for the addition of a third assistant. All hours approved are covered. Kyler seconded.
Passed 6-0

Hannasch made a motion to use job description as the basis of the 2016 evaluation for librarians which will take place January 19, 2017 at 6:30 pm with regular meeting at 7:30 pm. Robbins seconded. Passed 6-0

No Public Comments

Kyler moved and Robbins seconded to adjourn. Passed 5 -0. Meeting adjourned at 10:00PM.

Respectfully submitted,

Evie Hannasch, Secretary