

Dorothy Hull Library  
Windsor Charter Township  
Library Board Minutes Special Meeting  
September 20, 2018

Shirley Watson called the meeting to order at 6:05 PM.

Present - Watson, Snyder, Hannasch, Kyler, Wood, Robbins and Librarian Sanders

Excused – 0

Absent - 0

Public Comment -None

Minutes:

Motion made by Kyler, support Wood to approve the May minutes. Passed 6-0

Financial Reports:

Motion by Wood, support Kyler to approve the financial reports as presented pending audit. Passed 6-0

Librarian Report

1. Insurance Report: has gone up \$100.00 Director also has copies of Audit Reports if anyone wants to look at them.
2. Job description for Director and Assistants were handed out to review.
3. Eagle Scout to relandscape front of the building. Board asked to have plans presented to them before work begins.
4. Board received from Director : Questions to Library Trustees to ask politicians.
5. Back room is very close to being cleaned out.
6. Director is to look at cost for electric doors.
7. First Book Discussion was very successful.
8. 100 Kindergarteners will be visiting the library Sept. 26.

Unfinished Business

Wood made a resolution for Director to go to PNC and apply for a credit card in the name of Dorothy Hull Library and board president as signatories, with only one signature to purchase. Support Robbins. Passed 6-0

Wood made the motion that we give the Director permission to consult with an Architecture firm for preliminary plans for growth of the library with Robbins accompanying and to spend up to \$1500.00 that will come out of the Public Improvement Fund. Hannasch supported. Passed 6-0

Motion by Robbins, supported by Kyler to accept the Social Media Policy. Passed 6-0

New Business

Motion by Kyler, supported by Robbins to offer Rebecca Wagemaker full time salaried employment, based on 4 days a week at \$14.00/hr effective October 1, 2018. Passed 5-1

Motion made by Robbins, support Snyder to adjourn meeting . Passed 6=0

Meeting Adjourned: 8:55

Respectfully submitted,

Evie Hannasch, Secretary

