

Dorothy Hall Library
Windsor Charter Township
Library Board Minutes
May 16, 2019

President Robbins called the meeting to order at 6:05 p.m.

Present: Watson, Robbins, Wood, Hannasch, Kyler, Sanders and Wagemaker

Absent: 0

Public Comment: None

Minutes: Motion by Watson, support Hannasch to approve the April 21, 2019 minutes. Motion Carried.

Reports:

Financial Report:

- (1) Woodland Cooperative will be reimbursing the library for various training sessions.
- (2) The increase in WOW Cable monthly fee has been significant.
- (3) Trustees and Director went over the financial reports

Motion by Hannasch, support Wood to accept the financial report pending audit. Motion Carried.

Librarian Report:

- a. The Circulation Report was received.
- b. Individual library cards as opposed to family cards, has been instituted. Sanders plans on having a booth at the September Farmer's Market to issue library cards by use of their tablet to promote National Library month.
- c. Discussion regarding the June upcoming Clifford the Horse event. It was suggested that Lions Park be reserved should attendance warrant overflow accommodation.
- d. Interest has been expressed in establishing a chess gathering and the need for a facilitator.
- e. The Township Supervisor has given his notice of resignation. There was discussion concerning the proposed new facility project since it will depend upon whoever is appointed to complete his term, along with his/her interest in following through not only with the construction but also the proposed location.
- f. Sanders explained the Income and Expenditure Data handout.
- g. Several trustees reported on the recent Diversity workshop. Wood will report at the next meeting on the various workshops she has taken.

Unfinished Business:

- a. There was nothing to report under Architect Update.
- b. Watson and Wood reported on the progress of the community survey. So far, results have been slower than anticipated. Sanders will look into a possible survey over the Internet.
- c. Bylaws update and policies under development update have both been tabled to the next meeting. There was agreement that the director and assistant's job description would be reviewed on a three year basis.

Business:

Regret was expressed for the resignation of Trustee Snyder.

Trustees recommended that the vacancy should be advertised as a non-paying, Windsor Township resident, two-three hour monthly meetings, some board experience (any board)..as some of the criteria for prospective candidates.

Adjournment:

Motion by Kyler, support Watson that the meeting be adjourned. Motion Carried.
Meeting Adjourned 7:32 p.m.

Respectfully submitted,

Inge Kyler
Secretary