

Dorothy Hall Library  
Windsor Charter Township  
Library Board Minutes  
June 13, 2019

President Robbins called the meeting to order at 6:05 p.m.

Present: Robbins, Wood, Hannasch, Kyler, Sanders and Wagemaker

Excused: Watson

Absent: 0

**Public Comment:** None

**Minutes:** Motion by Wood, support Hannasch to approve the April minutes as corrected. (to delete the reference to the Wow fee)

MOTION CARRIED.

**Reports:**

*Financial Report:* Motion by Hannasch, support Wood to accept the financial report as received.  
Motion Carried.

*Librarian Report:*

- (1) Shellie Daniels has been working on placing Dimondale graduation photos from 1929 to 1963 in archival books.
- (2) The Clifford the Horse program was a huge success with 115 in attendance.
- (3) The fire department will be providing a "normal occupancy" library use figure.
- (4) The program list for 2019 was provided.
- (5) The chess program has been launched.
- (6) An astronomer from Fox Observatory will be presenting at the July 16th event.
- (7) Staff is planning giant games for the August 1st event.
- (8) Discount tickets for various events are available at the library for members having library cards. Suggestions were made for events currently not available.

Watson arrived 6:20 p.m.

*Circulation Report:* Nothing new to report.

The Trustee Library Workshop report was tabled.

**Unfinished Business:**

- a. Architect Update: With the appointment of a new township supervisor there will be further discussion regarding when and where to build a new facility. Sanders will be attending some of the township board meetings.
- b. Survey Update: Watson reported that, so far, the survey response has been small. Trustees will assist with survey distribution at various places downtown.
- c. Board of Trustee Vacancy: Several people have expressed interest. Robbins presented an interview questionnaire for prospective candidates for trustees to review.

- d. Review of bylaws update - tabled until September.
- e. Policies under review update - tabled until September.

**New Business:**

Sanders said the updating of computer software will necessitate closure of the library on July 6th. She would also like to have the carpets cleaned during that time frame.  
Motion by Kyler, support Hannasch to close the library July 6 for the aforementioned projects.  
Motion Carried.

No Public Comment.

Adjournment:

Motion by Hannasch, support Watson that the meeting be adjourned. Motion Carried.

Meeting Adjourned: 7:15 p.m.

Respectfully submitted,

Inge M. Kyler  
Secretary