

Dorothy Hull Library  
Windsor Charter Township  
Library Board Minutes  
July 17, 2019

President Robbins called the meeting to order at 6:05 p.m.

Present: Robbins, Wood, Watson, Sanders, Kyler

Excused: Hannasch, Wagemaker

Absent: 0

**Public Comment:** None

**Minutes:** Motion by Watson, support Wood that the minutes of June 13, 2019 be accepted as presented. MOTION CARRIED.

**Reports:**

*Financial Report:*

- (1) The library received \$5,000 less than what was projected for penal fines.
  - (2) We have been accepted by The Humanities Council for the Great Michigan Read Conference. They will be supplying us with the book: "What The Eyes Don't See," concerning the Flint Water crises, for discussion.
  - (3) Most of the supplies needed for the year have already been ordered and/or received.
  - (4) The township treasurer renewed one of the library's two-year cd's.
  - (5) The audit from Layton and Richardson, P.C. has been received.  
Motion by Kyler, support Wood that the above audit be approved.  
Motion by Kyler, support Wood that the financial report be approved pending audit.
- MOTION CARRIED.

*Librarian Report:*

- (1) The library has been successfully pairing books with local businesses on Facebook.
- (2) Home deliveries have been around 8 and 9.
- (3) Clifford the Horse is reportedly deceased.
- (4) The Circulation Report was received.
- (5) Under professional development the following was reported:  
Deb and Shellie completed Mel software refresher training.  
Cathy and Shellie completed Beginning Workshop  
Becky and Cathy received permanent certification.  
Ann and Becky completed Homeschoolers webinar on May 23  
Ann is participating in the State Library Data Task Force
- (6) The summer reading and activities reports were received

*Trustee Report:* This has been tabled until September

*Unfinished Business*

- (1) Architect report: None
- (2) Survey report: Wood presented a summary of the Community Survey project. Some of the participants indicated interest in computer classes, genealogy, accommodation for a quiet

area, and for the visually impaired. Wood and Watson will be finalizing the summary results for the August meeting.

- (3) Board of Trustee Vacancy: Two applications for the library trustee position have been received. Robbins will be setting up interviews.

*New Business:*

a. Fire Code compliance: Sanders reported that the furnace room is being cleaned out; exit signs are being installed; and that 48 is the occupancy for the library, with 64 if the door to the township is left open and someone is in the township office.

b. Mid-year salary adjustment:

Motion by Watson, support Wood to increase the salary for Shellie Daniels to \$11.50 an hour. MOTION CARRIED.

c. Alzheimer's Workshop: Sanders reported that the Alzheimer's Association has agreed to present a program on Healthy Living for Your Brain and Body on August 19th at 7:00 p.m. Discussion. It was agreed that if the interest exceeds the allowed library facility capacity, that the Presbyterian Church could be a possible meeting place.

Wood said there has also been interest expressed in having a workshop on "How to age safely with an older frail body."

*Adjournment:*

Motion by Watson, support Kyler that the meeting be adjourned. Motion Carried.

Meeting Adjourned: 7:16 p.m.

Respectfully submitted:

Inge M. Kyler  
Secretary