

Dorothy Hull Library  
Windsor Charter Township  
Library Board Minutes Special Meeting  
February 7, 2018

Shirley Watson called the meeting to order at 6:00 PM.

Present - Watson, Snyder, Hannasch, Kyler, Wood, Robbins and Librarian Sanders

Excused - 0

Absent - 0

Public Comment -None

Minutes:

Motion made by Wood, support Robbins to approve the March minutes. Passed 6-0

Financial Reports:

Motion by Kyler, support Hannasch to approve the financial reports as presented Passed 6-0

Librarian Report

1. Bids are being gathered for parking lot behind the library.
2. Survey will be done for July meeting.
3. Light switch was not working so had to have it fixed.
4. Baby station will be ordered/bought at Sam's soon.
5. Handicap doors on hold for now.
6. Summer reading program Kick Off is June 15<sup>th</sup> \_We have great prizes this year.
7. Discussed some long term planning ideas

Unfinished Business

Wood will visit Dimondale Elementary to promote summer reading.

Motion made by Kyler, support Robbins to approve Personnel Policy with corrections. Passed 6-0

Motion made by Hannasch, support Robbins to approve Record Retention and Disposal Policies with corrections. Passed 6=0

Wood is working on a proposed Media Policy.

Working on 1000 book program for Great Start.

New Business

Board will come up with 5 questions for libraries that we will be calling for funding and other ideas. Questions to be submitted to Watson by July 15. Next board meeting is July 26, 2018.

Motion made by Snyder, support Robbins to adjourn meeting . Passed 6=0

Meeting Adjourned: 7:50

Respectfully submitted,

Evie Hannasch, Secretary

CIRCULATION REPORT  
2018

	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Adult books	737	681	727	643	623	706	664	778					5559
YA books	6	13	10	12	31	46	47	27					192
Childrens books	243	226	240	132	227	421	616	406					2511
Magazines	52	56	55	63	57	57	49	73					462
Total print	1038	976	1032	850	938	1230	1376	1284					8724
Movies	136	106	98	96	162	206	165	204					1173
Audiobooks	40	40	31	38	67	61	41	44					362
Total media	176	146	129	134	229	267	206	248					1535
Mel. items borrowed	76	87	94	90	60	87	108	88					690
Total physical items	1294	1211	1255	1076	1227	1584	1690	1620					10957
ebooks	191	212	195	165	227	232	243	279					1744
Total circulation	1481	1421	1450	1239	1454	1816	1933	1899					12693
Attendance													
Adults	803	741	805	798	800	891	930	910					6678
Children	99	90	108	142	100	319	415	246					1519
Total	902	831	913	940	900	1210	1345	1156					8197
Computer users	97	98	99	114	142	113	124	131					918
Reference questions	193	153	170	152	161	173	221	220					1443
New residents added	16	9	5	9	8	20	11	14					92
New Non-residents added	3	1	3	0	0	6	2	3					18
WiFi sessions	512	315	216	250	281	195	112	179					2060