

Dorothy Hull Library
Windsor Charter Township
Library Board Minutes
September 21, 2017

Shirley Watson called the meeting to order at 6:00 PM

Present - Watson, Hannasch, Kyler, Wood, Robbins, Snyder and Librarian Sanders

Excused – 0

Absent – 0

Public Comment

Donald Lee Potter made a complaint about the computers having too much glare and desks being uncomfortable. Discussion followed and corrections were made.

Minutes

July minutes read silently. Robbins moved and Kyler seconded that the minutes be approved as amended. Passed 6-0.

Financial Reports

Financial reports July and August 2017 presented –

Hannasch made a motion to move \$66 from supplies to pension account. Wood seconded. Passed 6-0

Snyder made a motion to move \$1500 from Movie account to Book account. Kyler seconded. Passed 6-0

Wood made a motion to move \$1116 from Capitol Outlay account to Salaries-Director acct. Hannasch seconded. Passed 6-0

Watson made a motion to move \$1000 from Supplies account to Salaries-Librarian Assistant. Robbins seconded. Passed 6-0

Hannasch moved and Robbins seconded to approve reports as amended pending audit.. Passed 6-0.

Librarian Sander's report:

Librarian Sanders reported that Dimondale Elementary had a field trip to visit the library.

The library received a visit from Woodlands Co-op.

The Dimondale Home Culture Club have asked Librarian Sanders to speak and meeting will take place at the Library.

Summer reading had a 71% completion rate.

No committee reports

Unfinished Business

Hannasch made a motion to accept the amended Internet and Computer Use Policy. Robbins seconded. Passed 6-0

Robbins made a motion to approve the Copy Machine Policy as amended. Kyler seconded. Passed 6-0

Snyder made a motion to approve the Schedule for Policy and Bylaws Review as amended. Kyler seconded. Passed 6-0.

We will revisit Librarians Sanders credit card for the November meeting.

New Business

Wood will be working on the Record Retention Policy and the Sexual Harassment Policy.
Librarian Sanders will be working on the Collection Development Policy.

Hannasch makes a motion to approve the increase in payment to adequately cover the building and its contents.
Robbins seconded. Passed 6-0

No Public Comments

Kyler moved and Robbins seconded to adjourn. Passed 6 -0. Meeting adjourned at 8:40 PM.

Respectfully submitted,

Evie Hannasch, Secretary