

Dorothy Hull Library  
Windsor Charter Township  
February 13, 2020 Meeting Minutes

Present: Gould, Runels, Watson, Wood, Kyler, Sanders, Wagemaker  
Excused Absence: Robbins

Vice President Watson called the meeting to order 6:00 p.m.

**Public Comment:** None

**Minutes:** Motion by Watson, support Runels that the January 9th minutes be approved as read. Motion Carried. 5-0

**Reports:**

a. *Financial Report:* Two CD's: # 6298 and #6230 were closed out of Eaton Federal and transferred to Flagstar Bank. Motion by Watson, support Gould that the financial report be accepted pending audit. Motion Carried. 5-0

b. *Director's Report:* Forty people attended the book discussion at Dime's Brewery on February 11th. Upcoming events include chocolate tasting on the 20th and Alzheimer legal and financial issues at the 1st Presbyterian Church on the 24th. Other activities include Potter Park Zoo bedtime story time on March 2nd and children's author Nick Adkins May 11th.

The staff has completed registration for the Small and Rural Libraries Conference to be held April 13-15 at Grand Traverse Bay. The library will be closed during that time.

c. *Circulation Report:* Readership of ebooks has been increasing. The Thursday afternoon Tech Support sessions have been quite successful.

**Unfinished Business:**

a. An occupancy certificate for 48 persons has been approved and posted.

b. **Library goals for 2020.** Included in the proposed goals, one of the changes suggested was to prepare a three-year plan rather than a five-year plan due to uncertainty of possible future township building plans, also to appoint two board members as opposed to one on the Ad Hoc Committee on Financial Planning.

Motion by Runels, support Gould to adopt the Dorothy Hull Library Goals for 2020. Motion Carried. 5-0

c. **2020 Goals for the Director:**

Motion by Runels, support Kyler to adopt the 2020 Goals for the Director (Ann).

Motion Carried. 5-0

**New Business:**

a. Computer replacement and upgrades. Sanders said the catalog/computer is totally down and needs to be replaced. The staff computers are also getting old and inefficient. Discussion.

Motion by Watson, support Gould that Sanders be authorized to draw \$1500 from the budget out of Capital Outlay towards replacement computers and that she explore the possibility of further financing from the Township for upgrading the others. Motion Carried. 5-0

b. Sanders reported staff is busy weeding the non-fiction book section and planning on changing the overall layout of book shelving and sections. In other discussion a "daddy's night" at the library was suggested, as well as a treasure hunt and teen events.

**Public Comment:** None

**Adjournment:**

6:15 p.m. Motion by Gould, support Runels that the meeting be adjourned. Motion Carried.

5-0

Respectfully submitted,

Inge M. Kyler  
Secretary