

Dorothy Hull Library
Windsor Charter Township
Minutes
July 9, 2020

Present: Robbins, Runels, Gould, Wood, Watson, Kyler, Sanders, Wagemaker

President Robbins called the meeting to order at 6:00 p.m.

Public Comment: None

Minutes: Motion by Runels, support Watson to approve the minutes of June 11, 2020 as corrected. Motion Carried. 6-0

Reports:

a. Financial Reports: Sanders reported that we will be receiving full state aid. Penal fines have not yet been received. Due to the savings and checking accounts nearly being depleted the following motion was made:
Motion by Wood, support Watson that Director Sanders authorize the township to confer with Eaton Federal and Flagstar Banks to withdraw \$15,000 from whichever CD would be least financially impacted regarding interest and penalty. Motion Carried 6-0.

Motion by Watson, support Runels to accept the Financial Report pending audit. Motion Carried. 6-0.

b. Circulation Report: Sanders reported that the largest activity was in the ebook category, business being affected by the COVID-19 Pandemic restrictions.

c. Director's Report: Sanders reported that included with other activities, Large Print inventory and weeding has been completed. Sanders also reported that the Dimondale Business Association has proposed supporting a StoryWalk in the downtown area

Unfinished Business: The Personnel Policy is informational only and is tabled for the next meeting. Included in today's packet are file copies of approved policies.

New Business:

(a) With receipt of the 2019 Audit Runels suggested a letter be written to the Township Clerk and Treasurer thanking them for the work performed.

(b) Library of Michigan CARES Act Grant Application. The money would be used for gloves, masks, and other necessary supplies needed during this COVID-19 timeframe.

(c) Mobile Beacon WI-FY Lending Launch Kit Grant Application. Sanders explained the grant implications. There was concern that although free at the onset, future costs might prove prohibitive.

Sanders said there is a need for a wireless printer for public use.

Discussion on the executive order to wear masks and how the door sign should be worded.

Public Comment: None

Adjournment: Motion by Runels, support Gould that the meeting be adjourned. Motion Carried. 6-0.

Meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Inge M. Kyler
Secretary