

Dorothy Hull Library
Windsor Charter Township
Library Board Minutes
September 10, 2020

Due to the COVID-19 Pandemic restrictions, the following meeting was conducted over ZOOM and telephone.

Present: Robbins, Runels, Watson, Gould, Wood, Kyler, Sanders, Wagemaker

President Robbins called the meeting to order 6:05 p.m.

Public Comment: None

Minutes: Motion by Runels, support Gould to approve the minutes of August 13, 2020 as presented. Motion Carried. 6-0

Reports:

a. Financial Reports: Discussion regarding sources of funding for the 2021 budget while considering possible shortfalls.

Motion by Watson, support Wood to accept the Financial Report pending audit.
Motion Carried. 6-0

b. Circulation Report: Circulation figures are rising, especially in the reference area which sometimes results in fifteen minutes per patron. Discussion on outreach and how to relay to patrons the process involving book searches, etc., on their own.

c. Director's Report: Staff is still working on installation of StoryWalk.

Unfinished Business:

a. Motion by Woods, support Runels that the Addendum to the Personnel Policy regarding work from home be accepted. Motion Carried. 6-0

b. The Addendum to the COVID 19 Response Policy regarding positive case protocol was tabled.

c. Discussion regarding expense and possible users of proposed mobile hotspots and whether or not financial assistance could be procured from community sources.

d. Motion by Wood, support Gould to spend \$600 for hardware and installation for the furnace room door, and that should costs exceed that amount, President Robbins be given authority to approve an amount not to exceed \$1,000. Motion Carried 6-0.

New Business: Discussion regarding the need to update the library web page. There was also discussion regarding the recent vandalism to the library and township's drop boxes and the possible need for more security.

Public Comment: None

Appreciation was expressed by the Board to the Director and staff for their efforts in meeting the varied demands and challenges the COVID-19 pandemic has imposed upon them.

Adjournment:

Motion by Runels, support Gould that the meeting be adjourned. 7:05 p.m.
Motion Carried. 6-0

Respectfully submitted,

Inge M. Kyler
Secretary