

Dorothy Hull Library
Windsor Charter Township
Library Board Minutes
March 11, 2021

Due to the COVID Pandemic restrictions, the following meeting was conducted via Zoom.

Present: Watson, Runels, Robbins, Wood, Gould, Kyler, Sanders, Wagemaker

President Watson called the meeting to order 6:00 p.m.

Public Comment: None

Minutes: Motion by Runels, support Gould to approve the February 11, 2021 minutes. Motion Carried. 6-0

Reports:

a. Financial Reports: Due to several questions and/or discrepancies in the financial reports, they were tabled until the April meeting.

b. Circulation Report: Figures were low, as is usual for the month of February. A slight increase was noted in YA books, magazines, and movies.

c. Director's Report: A new flyer is being prepared to encourage home delivery usage for home bound patrons. The Covid-19 relief bill just approved by the Biden administration may offer some financial support for libraries for existing and new construction. It is too soon to know just how that might affect our own library and future plans.

Unfinished Business:

a. Review of By-Laws: Discussion on the draft amendment revealed several questions, typos and corrections. It was suggested that a library attorney review them before adoption. There were also questions about the deed for the library property and how that might affect future plans for a new facility and/or a millage for such. It was suggested that an attorney review that, also. The final review of the By-Laws will be on the April agenda.

New Business:

a. Report on Community Outreach via websites and social media. Wagemaker reported that the web page has been updated with all policies and board minutes. Staff also met with a senior customer service representative for our library catalog software and we are utilizing several features for easier use. Advantages not previously available include the ability to email and text notifications to patrons. Two members of the community, Beth Everson and Zana Caruss, have agreed to serve on the Community Engagement

Committee. The Dimondale village market plans to be open from June until the end of October. There was discussion that the library have a booth at least twice or more during that time.

b. Report on 2020 collections assessment: Sanders reported on the massive data base cleanup. Discussion on new and old materials. There is not enough finances or room to accommodate much more new material. If material is ordered for one section or area then it is possible that another section might suffer for lack of such. Discussion followed regarding opening the library to the public. Sanders said so far all but one of the staff has had at least one vaccine shot. When we open depends upon state and health department guidelines and rules regarding quarantine of materials. So far, it is planned to hold the April Board meeting in the library instead of Zoom. Chairs and tables have been rearranged to meet guidelines.

There was discussion on the recent millage webinar. Members were encouraged to review Act 164 of 1877 (included in board packets), which is our enabling legislation as a township library. Members also need to let Wood know if up-to-date copies of policies are needed. Most of the resolutions listed on a hand-out are no longer relevant. Sanders will advise further on this at the next meeting.

Public Comment: None

Motion by Runels, support Gould that the meeting be adjourned. Motion carried 6-0.

Adjournment: 7:03 p.m.

Respectfully submitted,

Inge M. Kyler, Secretary