

Dorothy Hull Library
Windsor Charter Township
Library Board Minutes
April 14, 2022

Present: Watson, Wood, Gould, Kyler, Runels, Robbins, Sanders, Wagemaker
Also Present: Linda Reznick

President Watson called the meeting to order 6:00 p.m.

Public Comment: None

Minutes: Motion by Runels, support Robbins to approve the March 17, 2022 minutes with the correction of the spelling for Reznick. Motion Carried 6-0.

Financial Reports: Motion by Gould, support Robbins to approve the March Financial Reports pending audit. Motion Carried 6-0.

Old Business:

a. Final copies of the Health Emergency, Sales of Goods and Services and Emergency Closure Policies received. Personnel requires minor typographical corrections and will be redistributed in May.

b. Millage Discussion. Reznick reported on her conversation with the Library of Michigan Law Specialist regarding what is acceptable or not for the Yes Committee concerning money, staff participation, etc. The committee has asked for clarification on the Media consultant role. The May 14th Dimondale Day was discussed. A used book sale will be in the Farmer's Market area and storytelling on the library lawn. Historical information will be available in the church.

c. Millage Townships Association/Par Plan grant application. Watson reported that the Township has offered to use ARPA funding to close the funding gap in the Michigan Townships Association grant for the handicapped doors. New bids are being collected and further information will be reported when available.

d. Library Services and Technology Act grant application. Draft needs Village of Dimondale approval on May 16. May 31 is the grant deadline. (for three WiFi-enabled solar powered charging benches –one for each Dimondale park)

c. Library goals for 2022. Received.

d. Memorial Day Parade – The library's summer reading program with the theme "Oceans of Possibilities" will be promoted. Further information available in May.

New Business:

a. Budget priorities. Discussion on needs and “how far can we go with what we have available?” The Board and Director need to compile a list of priorities including possible maintenance needs. General consensus was to plan for flat funding without additional major cuts to calculate the life of the remaining savings.

b. Board vacancy. Jackie Wood stated that when she ran for election in 2020 for a two-year term, she did not intend to run again in 2022. With the library moving into a millage campaign, she feels that the board would be better served by someone who can be involved throughout the 2022-2023 campaign, and will be submitting her resignation following this meeting. On behalf of the Board, Watson accepted the resignation of Jackie Wood effective April 21 with regrets and thanked her for her six and a half years of service.

Motion by Gould, support Wood to appoint Linda Reznick to fill the board vacancy when effective. Motion Carried 6-0. Reznick shared a letter of application and reported that she has resigned as chair of the Yes Committee but will continue to assist with the committee’s projects. Clarification: The “Yes Committee” hereafter will be recognized as the Citizens for Dorothy Hull/Windsor Township Library (CDHWTL).

Information, Announcements, etc.

a. Library Director’s report: Shellie Daniels has resigned completely (no longer available for vacation coverage) effective March 15. Cathy Daniels has retired effective March 29. Wendy Guilfoyle is not able to increase or alter her available hours, which average 6 per week. Therefore, the library is now vulnerable to illness, accident, and life events. If both full-time staff opt for vacation at the same time, the library may close one week later this year. Ann will be working alone during Becky’s already scheduled vacation in May. A donation of \$1,000 was received. A digitalization kit from the State of Michigan Library was received, on loan, which will be used to digitalize community-loaned yearbooks not in our collection, Dimondale High School class composites, and possibly other historical data such as minutes, etc.

b. The Circulation Report was received.

c. Committee reports. None received.

General meeting closed for Executive session at 7:20PM to establish Library Director goals for 2022.

Executive session closed at 7:50PM and returned to regular meeting.

Adjournment:

Motion Runels, support Gould that the meeting be adjourned. Motion carried 6-0

Adjournment 7:55 [p.m.m.](#)

Respectfully submitted,

Inge M. Kyler