

DOROTHY HULL LIBRARY – WINDSOR TOWNSHIP

June 19, 2025 BOARD MEETING held at
405 W. Jefferson St., Dimondale, MI 48821

MINUTES

Present: Susanne Allen, Carol Gould, Jacob Iverson, Linda Reznick, Gloria Sabourin

Excused: Lynda Meade

Public in attendance: Director Kate Gillham, Molly McBride

Pledge of Allegiance led by President Reznick.

Call to Order at 6:00pm by President Reznick.

Public Comment: none

Consent Agenda:

Motion to amend agenda to add item 12.b made by Reznick, second by Iverson, unanimously approved.

Motion to approve consent agenda including April and May minutes and financial reports pending audit made by Gould, second by Sabourin, unanimously approved.

Director's Report:

Director Gillham reported on library operations.

Financial Report:

Director Gillham reported on committee activity. Discussion occurred around 2025 budget amendment changes.

Facilities Report:

Gillham reported on committee activity.

Human Resource Committee:

Reznick reported on committee activity.

Strategic Committee:

Report will be given in July.

President's Report:

President Reznick reported on her activities. President Reznick extends an apology to Jacqueline Wood and members of the Board for the tone of her call to Ms. Wood and for how she handled the call. President Reznick presented a memo outlining Board responsibilities as dictated by statute. President Reznick presented a plan for committee structure and internal communication to the Board. Discussion ensued.

Unfinished Business:

1. **2024 Evaluations:** President Reznick presented on the director evaluation form and annual reflections form.
 - a. Motion to pass the forms made by Allen, second by Sabourin, unanimously approved.
 - b. Evaluations are due on July 3 to President Reznick.
2. **Board and Director Goals:** This will be determined by the Comprehensive Master Plan.
3. **75th Anniversary Celebration:** No update.
4. **Comprehensive Master Plan:** President Reznick reviewed progress on CMP. Discussion took place on future steps. Board members agreed to rank priorities on the document created by Sabourin and Gould by July 2nd.
5. **Strategic Plan:** Report will be given in July.
6. **Budget Amendment:** Gillham reported on updated 2025 budget amendment.
 - a. Motion to adopt 2025 amended budget abbreviated statement made by Reznick, second by Iverson.
 - i. Resolution 2025-003: Resolution to amend the 2025 budget.

Roll Call:

 - Allen – Yay
 - Gould – Yay
 - Iverson – Yay
 - Meade – Excused
 - Reznick – Yay
 - Sabourin – Yay

Motion unanimously approved.

New Business:

1. **Interim Director Contract:** Motion to approve interim director contract with changes made by Allen, second by Reznick, unanimously approved.

2. **Letter from Jacqueline Wood addressed to board members:** Letter read aloud by Sec. Sabourin. Discussion ensued on a response. The board determined to hold a meeting on July 9th at 4pm to form a response to Ms. Wood's letter.

Public Comment: None.

Motion to adjourn made by Sabourin, second by Gould, unanimously approved at 8:04pm.

Minutes prepared by Molly McBride and approved by Secretary Gloria Sabourin.