

DOROTHY HULL LIBRARY – WINDSOR TOWNSHIP

September 18, 2025 BOARD MEETING held at

405 W. Jefferson St., Dimondale, MI 48821

MINUTES

Present: Trustees Allen, Gould, Iverson, Reznick, Sabourin

Excused: Trustee Meade

Public Present: Interim Director McBride, Library Specialist Eastman

Pledge of Allegiance led by President Reznick

Call to order at 6:00pm by President Reznick.

Public Comment: None.

Consent Agenda:

Reznick proposed amendment to agenda to add resolution 2025-007, second by Iverson, unanimously approved. Motion to approve agenda with changes, August 21 minutes, and July and August financial statements pending audit made by Sabourin, second by Reznick, unanimously approved.

Director's Report: Interim Director McBride reported on library operations.

Committee Reports:

1. Finance Committee: McBride and Reznick reported on committee activity.
 - a. Resolution 2025-007 RESOLUTION AUTHORIZING TRANSFER OF FUNDS FROM PNC-9111 TO MI CLASS-0001:
 - i. Roll Call:
 - Allen – yes
 - Gould – yes
 - Iverson – yes
 - Meade – Excused
 - Reznick – yes
 - Sabourin – yes
2. Human Resource Committee: No report.
3. Strategic Committee: No report.

President's Report: Reznick reported on board activity and community ongoing.

Unfinished Business:

1. **Director Goals:** Goals will be determined after ad-hoc committee on evaluation finalizes process.
2. **75th Anniversary Celebration:** No update.

3. **Comprehensive Master Plan:** Reznick reported on the CMP with a focus on scheduling items for 2025.
4. **Insurance:** McBride and Reznick reported on status of 2026 insurance quotes. Discussion ensued on quote from Hartleb Agency.
 - a. Motion to approve adoption of library insurance from Ted Hartleb Agency for 2026 made by Reznick, second by Allen, unanimously approved.
5. **Meade Letter:** Motion to send letter to Trustee Meade made by Reznick, second by Iverson, unanimously approved.
6. **Public Comment Policy:** Policy draft discussed. Motion to approve Public Comment Policy made by Reznick, second by Allen, unanimously approved.

New Business:

1. **Attorney:** No update.
2. **Director Evaluation Process:** Ad-hoc committee formed to create evaluation process for director that includes trustees Iverson, Allen, and Sabourin.

Public Comment: None

Motion to adjourn at 6:59pm made by Reznick, second by Allen, unanimously approved.