

Dorothy Hull Library
Windsor Charter Township

Acceptable Behavior While in the Library

The Dorothy Hull Library strives to create an environment that is friendly, safe, and inviting for all of its patrons. To accomplish this, a joint partnership needs to exist between Library staff and patrons regarding acceptable behavior when present in the Library. All behavior is to show appreciation of others, the Library and its resources. It is expected to be respectful, courteous and safe. To achieve this end, Library staff has the responsibility to oversee the conduct of all individuals present.

It is expected that persons present in the Library:

1. Speak in polite conversational tones. Loud disruptive tones or the use of profanity is not allowed.
2. Use Library furniture, equipment, and facilities in the manner for which they were intended.
3. Answer cell phones/pagers by going outside of the Library. When possible, have cell phones/pagers on vibrate while in the Library.
4. Be dressed in an appropriate manner that includes a shirt and shoes.
5. Take care when bringing in any food and beverage to the Library so it will not damage any Library property.
6. Refrain from disruptive behavior that interferes with Library services or another person's use of the Library.
7. Refrain from using tobacco or other smoking products and other products intended to mimic tobacco products, as well as refraining from the use of alcohol or illegal substances;.
8. Leave skateboards, scooters, bikes and skates outside. (Note, if the individual does not have shoes after taking off his/her skates, it is acceptable for them to enter in their socks.)
9. Refrain from excessive displays of affection and/or sexually inappropriate conduct including sexual harassment, exposure, touching, etc.
10. Leave their animals outside as other patrons may be allergic to or fearful of animals. An exception to this is when it is readily apparent that an animal has been trained (or is in training) as a service animal or an animal is to be used as part of a Library special program.
11. Refrain from soliciting or begging; or gambling.
12. Leave when the Library closes.

The Dorothy Hull Library reserves the right to remove any person whose behavior is disruptive, destructive, inappropriate for a Library environment, or interferes with the use of the Library by others. Staff are authorized to issue verbal warnings to persons being disruptive and/or destructive on Library property. If the individual involved or their caregiver refuses to cooperate, that person(s) will be asked to leave as quickly and quietly as possible. Failure to cooperate with the staff or to act abusively with words or physical threat will result in immediate suspension of the individual's Library privileges. Staff are encouraged to call law enforcement if assistance is needed in enforcing these expectations.

Library patrons have the right to submit a written request to the Library Director and/or the Library Board to have any sanction imposed by library staff reviewed.

Theft, damage, or destruction of Library property is a crime and may be prosecuted.

Adopted: