

**Dorothy Hull Library
Windsor Charter Township**

Health Emergency Policy

Unexpected health emergencies involving library patrons may occur during operational hours. These emergencies may include difficulty breathing, severe bleeding, loss of consciousness, serious injury from falls, etc. Should such an emergency occur, 911 should be called immediately. Library staff may also seek assistance from township staff if they are present in the building.

Caution should be exercised by staff when assisting an ill or injured person to prevent further harm to the individual. Make the person comfortable while taking **care not to move the individual**. Wait for emergency medical assistance to arise.

At no time should library staff provide first aid unless currently certified or specifically directed by the 911 operator. Improper aid can result in further harm and possible legal action against library staff, the library and the township.

No medication, including aspirin, should ever be dispensed to the public.

Any exception to this is the administration of the ill individual's Epi-pen in a severe allergic reaction. The library director shall ensure all staff have been trained in the administration of an Epi pen in an emergency.

Adopted 7-17-03, Revised 5-19-16